



GATEWAY SCHOOL  
— GREAT MISSENDEN —

**RECRUITMENT PACK**

**EARLY YEARS TEACHER**

**FULL OR PART-TIME, TERM TIME ONLY**

# Welcome Message

At Gateway School we are committed to providing learning experiences that holistically prepare our children for their next schools and life beyond. We empower every pupil to excel in their educational journeys today, tomorrow and for the rest of their lives.

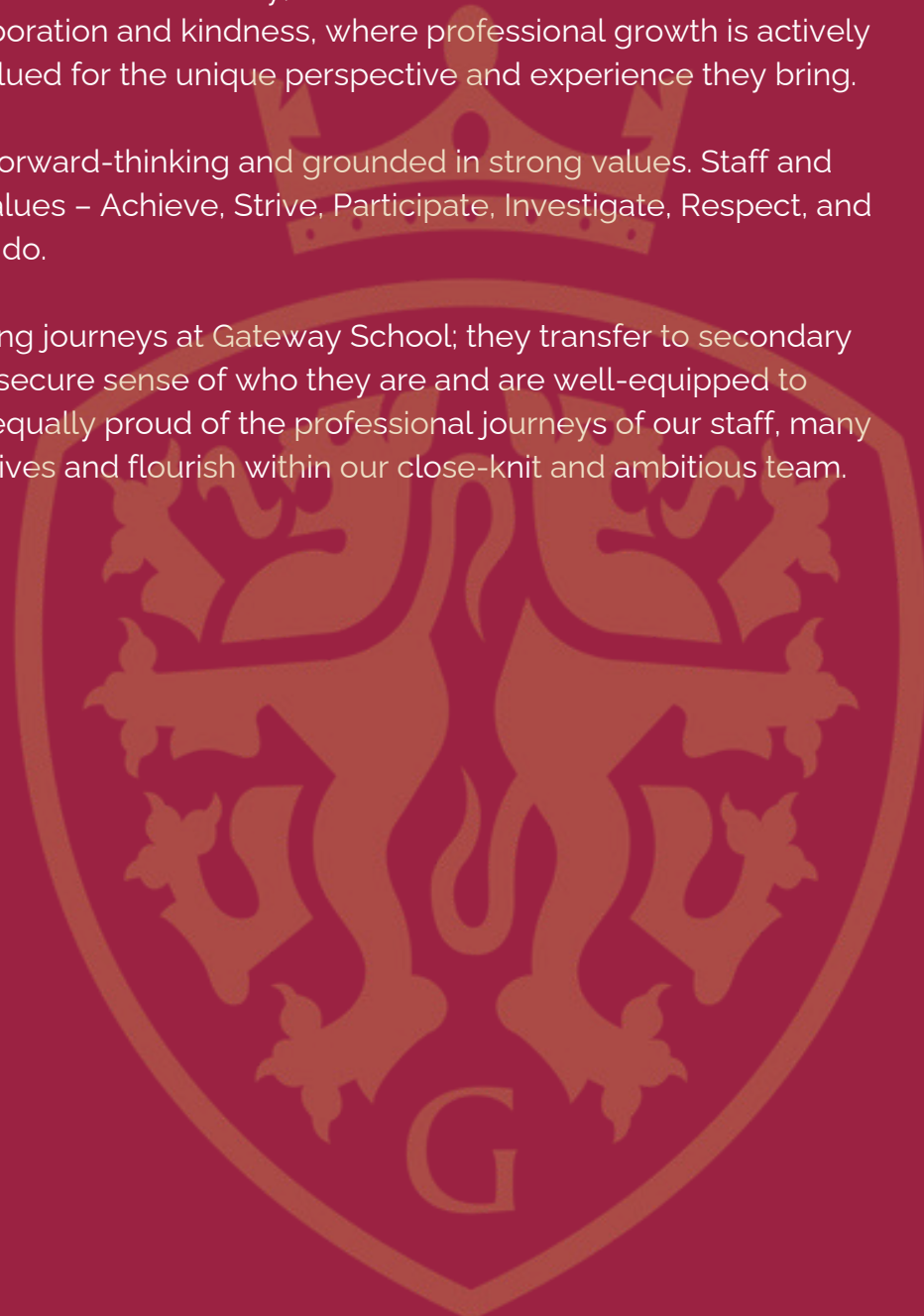
Our mission is to provide an engaging and inspiring learning environment that encourages children to be curious and ambitious, resulting in happy, confident and real-world ready learners. We hope for every child to be happy, successful and well-prepared for their ever-changing futures.

We believe in providing opportunities to develop character and promote curiosity, flexibility, collaboration, creativity and critical thinking within our curriculum. Throughout the school, our committed and highly-skilled staff encourage pupils to challenge themselves and build resilience whilst feeling safe, cared for and supported.

This commitment extends to our staff too. We know that children thrive when the adults around them are supported, trusted and empowered. At Gateway, our staff team is at the heart of our success. We work in a culture of collaboration and kindness, where professional growth is actively encouraged and where everyone is valued for the unique perspective and experience they bring.

Our school community is welcoming, forward-thinking and grounded in strong values. Staff and pupils alike take pride in our ASPIRE values – Achieve, Strive, Participate, Investigate, Respect, and Enjoy – which underpin everything we do.

We are very proud of our pupils' learning journeys at Gateway School; they transfer to secondary school as confident individuals, with a secure sense of who they are and are well-equipped to take on their next challenges. We are equally proud of the professional journeys of our staff, many of whom take on new roles, lead initiatives and flourish within our close-knit and ambitious team.



# About Gateway School

Gateway School is a thriving, vibrant and nurturing independent day school for boys and girls aged 2 to 11, located in the heart of the Chiltern Hills in the village of Great Missenden, Buckinghamshire.

- Ages: 2–11
- Pupils on roll: Approx. 260
- Small class sizes ensuring every child is known and supported
- Broad and creative curriculum
- Specialist teaching
- ISI Rated: Excellent in all areas
- Part of the Bellevue Education Group – offering high-quality professional development, shared expertise, and a family of schools united by a shared commitment to excellence in education. – offering global collaboration and rich CPD opportunities





## The Role

.Would you like to work with some of the most curious and warm-hearted children? Do you want to share your imagination, enthusiasm and zest for life with young minds? Then we would love to love to see your application for our Early Years Teacher at Gateway School.

The role entails inspiring and enthusing the children at the early stages of their Gateway School learning journey. The successful candidate will also be responsible for communicating effectively and working with the wider Early Years team to ensure a high standard of physical, emotional, social and intellectual education and care for every child in the class.

## **Title Early Years Teacher**

### **Reports to Head of Early Years**

We are seeking to appoint an outstanding Early Years Teacher. The successful candidate must be child-centred, enthusiastic and committed, with exacting standards and a passion for teaching.

#### **Key Responsibilities:**

- To teach all subjects as required to a class of pupils undertaking all the duties normally expected of a teacher
- To maintain a good up-to-date knowledge of the Early Years Foundation Stage
- To follow all school policies
- To be committed to academic excellence and develop and implement programmes of study to ensure that each pupil develops at an appropriate pace through differentiated planning and teaching
- To set high expectations which inspire, motivate and challenge pupils
- To provide a stimulating learning environment through display, that is routinely maintained
- To keep full and informative records efficiently, making accurate and productive use of assessment
- To be committed to the personal development of the pupils in the class and be responsible for their welfare and social well-being
- To support colleagues as necessary and cooperatively to work as part of a team, attending all meetings and INSET
- To be committed to personal professional development
- To undertake duties before, during and after school as required
- To participate in co-curricular school activities including clubs and residential field trips, as and when necessary.
- To attend school functions
- To develop effective professional relationships with pupils, colleagues and parent
- To uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- To keep the Head fully informed of any significant developments concerning any pupil in the form
- Any other duties reasonably required



## WHY WORK AT GATEWAY SCHOOL?

- Competitive salary
- Supportive, professional and friendly team
- Small class sizes and excellent resourcing
- Strong focus on staff wellbeing and CPD
- Staff development and collaboration opportunities within the Bellevue Education network
- Set in a beautiful, historic village with excellent transport links to London
- Staff lunches, snacks and tea and coffee provided
- Competitive pension scheme
- Culture of trust, flexibility and empowerment – your voice and ideas matter here
- Opportunities to lead and innovate, with support for personal growth and leadership development
- A community that celebrates individuality, creativity and a shared passion for education

# APPLICATION AND NEXT STEPS

An application form is available to download from the 'About Gateway' menu on our website at [www.gatewayschool-bucks.co.uk](http://www.gatewayschool-bucks.co.uk) or from Mrs Helen Brown email: [pa@gatewaysch.co.uk](mailto:pa@gatewaysch.co.uk) or telephone **01494 862407**.

**Application forms to be received by midday Wednesday 15 April 2026; Interviews will be held week commencing 20 April 2026.**

Suitable candidates may be interviewed before the start date and Gateway School reserves the right to withdraw the position if an early appointment is made.

**Gateway School, 1 High Street, Great Missenden, Bucks HP16 9AA  
Tel: 01494 862407 Headteacher: Jonathan Coke, BA Hons PGCE**





## **SAFEGUARDING STATEMENT**

Gateway School is committed to safeguarding and promoting the welfare of children and young people. All appointments are subject to enhanced Disclosure and Barring Service (DBS) checks, reference checks and pre-employment safeguarding procedures.



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